

**MINUTES OF COMMISSIONER COURT, MOORE COUNTY, TEXAS  
REGULAR SESSION, MONDAY, JANUARY 11, 2021**

**STATE OF TEXAS    {  
COUNTY OF MOORE }**

BE IT REMEMBERED THAT ON THIS 11<sup>TH</sup> DAY OF JANUARY, 2021 there came to be held a Regular Session of Commissioners Court of Moore County, Texas in the Commissioners Courtroom in the Courthouse in Dumas, Texas. The following persons were present to-wit: J. Daniel Garcia, Commissioner Precinct 1; Miles Mixon, Commissioner Precinct 2; Dee Vaughan, Commissioner Precinct 3; Lynn Cartrite, Commissioner Precinct 4; and County Clerk, Brenda McKanna.

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Court having been opened according to law the following proceedings were had to wit:

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Judge Rhoades was absent from the meeting.

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During routine announcements and reports Commissioner Mixon stated that he and Judge Rhoades met with Doug Saley in regards to the appraised values changing. Mr. Saley reported that some the values went up and some went down and the change did not benefit the county. Mr. Saley stated when the values are returned from the company in Dallas, they would make sure they match up. Commissioner Mixon expressed the importance of more communication from the Appraisal District.

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Motion was made by Commissioner Mixon to approve the minutes of the Regular Meeting of December 14, 2020. Motion was seconded by Commissioner Garcia. Motion carried. Motion was made by Commissioner Garcia to approve the minutes of the Special Called Meeting of January 1, 2021. Motion was seconded by Commissioner Vaughan. Motion carried. Commissioner Mixon "Abstained".

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Motion was made by Commissioner Garcia that the bills as presented by James Allen, County Auditor, be approved for payment and the County Treasurer is hereby directed to issue warrant-checks thereof. Motion was seconded by Commissioner Vaughan. Motion carried

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Motion was made by Commissioner Vaughan to approve the second set of bills presented by James Allen, County Auditor. Motion was seconded by Commissioner Mixon. Motion carried.

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There was one special handling presented for approval:  
Motion was made by Commissioner Vaughan to approve the payment of \$31,750.00 to Coy Barton, Independent Auditor which is \$600.00 over budgeted amount. Motion was seconded by Commissioner Garcia. Motion carried.

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Motion was made by Commissioner Garcia to approve the Temporary Cash Investments dated January 11, 2021 as presented by James Allen, County Auditor, be approved and the County Treasurer's Report of Cash Disbursements of the same date be approved and duly recorded in the

Commissioners Court Minutes. Motion was seconded by Commissioner Mixon. Copies of the Report and Temporary Cash Investments are attached and made a part hereof by references.

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Coy Barton, Independent Auditor presented a report on the audit. He reported that the county has a good fund balance of 6 ½ months of operating expense. He stated the airport revenue was down a little due to the hangar rent revenue being down and less travel due to COVID-19. He stated the debt balance will be paid off in 2023. Coy stated he will be spending extra time at the Tax Office and at the Sheriff's Office due to the new elected officials in office. Coy visited with Chris Rivera, Tax Assessor and asked him to stay open until 5:00 P.M. on the last day of January since that will be last day to pay taxes without a penalty. He stated there would be a large sum of cash collected that day and want to make sure it is deposited in a timely manner.

Motion was made by Commissioner Vaughan to accept the audit report as presented by Coy Barton, Independent Auditor. Motion was seconded by Commissioner Mixon. Motion carried. Copy of audit on file in the County Clerk's Office.

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Motion was made by Commissioner Garcia to approve the engagement letter with Coy Barton CPA, Independent Auditor as presented. Motion was seconded by Commissioner Vaughan. Motion carried. Copy of letter attached and made a part hereof by references.

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Motion was made by Commissioner Garcia to approve the contract with TruGreen for lawn care at the airport in the amount of \$1,931.18 to be paid out of the RAMP Grant. Motion was seconded by Commissioner Mixon. Motion carried. Copy of contract attached and made a part hereof by references.

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Motion was made by Commissioner Mixon to approve the purchase of a new modem for AWOS at a cost of \$625.00 to paid out of the RAMP Grant. Motion was seconded by Commissioner Vaughan. Motion carried.

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Motion was made by Commissioner Vaughan to approve the purchase of a new water fountain for the airport office in the amount of \$1,249.00 with \$1,047.00 to be paid out of the CARES Act Fund. Motion was seconded by Commissioner Garcia. Motion carried.

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Motion was made by Commissioner Vaughan to approve the promotion of George Crumpton from Jail Administrator to Chief Deputy with a starting pay of \$29.79 per hour effective January 1, 2021. Motion was seconded by Commissioner Mixon. Motion carried.

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Motion was made by Commissioner Garcia to approve the promotion of Sabrina Brown from Jail Lieutenant to Jail Administrator with a starting pay of \$28.67 per hour effective January 1, 2021. Motion was seconded by Commissioner Mixon. Motion carried.

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Motion was made by Commissioner Garcia to approve the promotion of Charles Cooksey from Corrections Officer to Jail Lieutenant with a starting salary of \$24.41 per hour effective January 1, 2021. Motion was seconded by Commissioner Vaughan. Motion carried.

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Motion was made by Commissioner Vaughan to approve the purchase of a new commercial refrigerator for the jail kitchen at a cost of \$2,688.00 to be paid out of the Commissary Fund. Motion was seconded by Commissioner Garcia. Motion carried.

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Motion was made by Commissioner Vaughan to approve the purchase of a Jail DVR System plus upgrades at a cost of \$19,632.00 to be paid out of the SCAAP Grant. Motion was seconded by Commissioner Garcia. Motion carried.

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Motion was made by Commissioner Garcia to approve a new contract between Moore County and Packs Wrecker Service effective January 1, 2021-December 31, 2024. Motion was seconded by Commissioner Mixon. Motion carried. Copy of contract attached and made a part hereof by references.

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Motion was made by Commissioner Garcia to approve the purchase of supplies and equipment(laptops/keyboard cover) in the amount of \$4,123.62 for Covid-19 assistance to be paid out of the Corona Virus Assistance Fund Grant #4140701. Motion was seconded by Commissioner Mixon. Motion carried.

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Motion was made by Commissioner Vaughan to approve the payment of \$3,813.12 to Morgan Hightower for un-used vacation time. Motion was seconded by Commissioner Mixon. Motion carried.

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Motion was made by Commissioner Garcia to approve the payment of \$1,745.05 to Kara Milligan for un-used vacation time. Motion was seconded by Commissioner Vaughan. Motion carried.

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Motion was made by Commissioner Vaughan to approve the replacement of a payroll clerk in the Treasurer's Office. Motion was seconded by Commissioner Garcia. Motion carried.

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Motion was made by Commissioner Vaughan to approve the payment of \$2,203.05 to Mayra Rivero for un-used vacation time. Motion was seconded by Commissioner Garcia. Motion carried.

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Motion was made by Commissioner Garcia to approve the appointment of Elvia Zapata to Chief Deputy District Clerk with a salary increase to Chief Deputy pay effective January 1, 2021. Motion was seconded by Commissioner Mixon. Motion carried.

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Motion was made by Commissioner Mixon to approve a cell phone allowance for Mayra Rivero, District Clerk in the amount of \$40.00 per month. Motion was seconded by Commissioner Vaughan. Motion carried.

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Motion was made by Commissioner Vaughan to approve the purchase of a new time clock for the District Clerk's Office in the amount of \$1,050.00 plus freight charge to be paid out of the District Clerk Records Management Fund. Motion was seconded by Commissioner Mixon. Motion carried.

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Motion was made by Commissioner Vaughan to approve a replacement position of a full-time deputy in the District Clerk's Office with a starting salary of \$3,358.59 per month with a \$50.00 increase every six months for two years based on performance evaluations. Motion was seconded by Commissioner Garcia. Motion carried.

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Motion was made by Commissioner Garcia to approve the employment of Morgan Howard as Assistant District Attorney for the 69<sup>th</sup> District Attorney's Office with a starting salary of \$84,833.28 annually effective January 1, 2021. Motion was seconded by Commissioner Mixon. Motion carried.

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Motion was made by Commissioner Vaughan to approve the employment of Brandon Brown as Investigator for the 69<sup>th</sup> District Attorney's Office with a starting salary of \$60,098.88 annually effective January 1, 2021. Motion was seconded by Commissioner Garcia. Motion carried.

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Motion was made by Commissioner Garcia to approve the employment of Veronica Leyva as Office Manager for the 69<sup>th</sup> District Attorney's Office with a starting salary of \$44,897.52 annually effective January 4, 2021. Motion was seconded by Commissioner Mixon. Motion carried.

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Motion was made by Commissioner Vaughan to approve the employment of Michelle Brooks as Secretary for the 69<sup>th</sup> District Attorney's Office with a starting salary of \$34,121.16 annually effective January 4, 2021. Motion was seconded by Commissioner Garcia. Motion carried.

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Motion was made by Commissioner Garcia to approve the employment of Robin Dickerson as Secretary for the 69<sup>th</sup> District Attorney's Office with a starting salary of \$34,121.16 annually effective January 4, 2021. Motion was seconded by Commissioner Mixon. Motion carried.

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Motion was made by Commissioner Vaughan to approve a contract with TeleShare case management software for the District Attorney's Office in the amount of \$5,349.00 to paid out of District Attorney's Operating Expense with the initial implementation cost of approximately \$15,000.00 to paid out of District Attorney's Forfeiture Account. Motion was seconded by Commissioner Garcia. Motion carried. Copy of contract attached and made a part hereof by references.

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Motion was made by Commissioner Vaughan to approve the HAVA Election Security Sub-Grant Resolution. Motion was seconded by Commissioner Mixon. Motion carried. Copy of Resolution attached and made a part hereof by references.

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Motion was made by Commissioner Mixon to appoint A.L. Baer to the Moore County Historical Commission for 2021-2022. Motion was seconded by Commissioner Garcia. Motion carried.

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Dallas Green, Road & Bridge Supervisor gave a report on the department. Dallas stated they are moving equipment to Double Diamond to do the clean up project and finishing up the Hope Road project. Commissioner Cartrite asked Dallas to provide him the cost to seal-coat a mile of Road D so he can provide the information to the Sunray school for reimbursement. Commissioner Garcia stated the culverts on Schuman Road are ready to be installed.

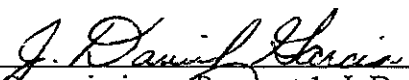
Commissioner Garcia asked Dallas when they could cut the ditch on McMurry Road and Dallas stated as soon as they are finished with Hope Road.

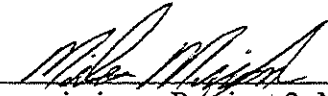
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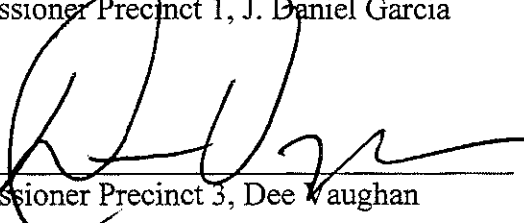
It appears there is no other business to come before the court. Motion was made by Commissioner Mixon to adjourn. Motion was seconded by Commissioner Vaughan. Motion carried.

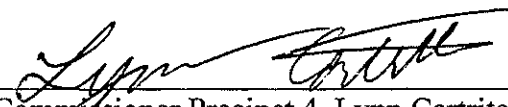
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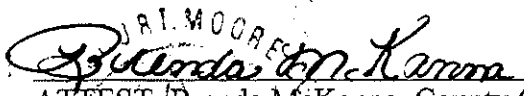
THE ABOVE AND FOREGOING MINUTES HAVING BEEN READ AND APPROVED, IT IS HEREBY ORDERED THAT THEY BE AND ARE HEREBY APPROVED AS PRESENTED.

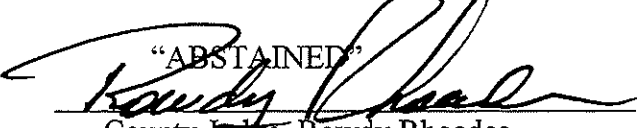
  
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Commissioner Precinct 1, J. Daniel Garcia

  
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Commissioner Precinct 2, Miles Mixon

  
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Commissioner Precinct 3, Dee Vaughan

  
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Commissioner Precinct 4, Lynn Cartrite

  
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ATTEST: Brenda McKanna, County Clerk

  
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"ABSTAINED"  
County Judge, Rowdy Rhoades

